

ENGINE CORE RETURN INSTRUCTIONS

Please fax back the completed core inspection form along with the information below to fax number 860-767-9124.

Ship from address

Company name _____

Street address _____

City _____ State _____ Zip _____

Phone Number _____ Fax Number _____

Contact Name _____

Shipping Hours _____

Once we receive both completed forms we will schedule a pick up with in a few days.

We will fax a bill of lading and pro number address labels along with a packing slip back to you.

The packing slip must be attached to the core in a protective envelope and then the core must be wrapped in plastic wrap or covered with a plastic bag to prevent oil and dirt from contaminating other freight.

You then need to attach the pro address label supplied to the outside of the core. **YOU MUST USE THE PRO LABELS SUPPLIED!**

Failure to fill out and follow all instructions could result in no core credit.

Once cores are received and inspected at final destination you will receive proper credit.